



PA WING SUPPLEMENT 1

CAPR 62-2

6 January 2014

Safety

MISHAP REPORTING AND REVIEW

CAPR 62-2 dated 19 December 2012 is supplemented as follows:

Added: Section 4a, Accident/Incident Reporting Procedures

1. All accidents or incidents will immediately be reported to:
 - i. PAWG Commander, Col Sandra Brandon on her phone 215-262-9550. If no answer call PAWG Headquarters at 717-861-2335.
 - ii. PAWG Director of Safety, Lt Col Barry Metz – 610-429-9984. If no answer, call 484-678-0026.
2. Notification will be entered online using the eServices Safety Management System (SMS) within 24 hours of the mishap.
3. The Pennsylvania Wing Commander or the Pennsylvania Wing Director of Safety will assign an investigator for any accident or incident involving any unit in the Pennsylvania Wing.
4. The investigation will be completed and submitted using the online system within 60 days allowing time for review and recommendations by the Pennsylvania Wing Commander and the Northeast Region Commander.
5. The Pennsylvania Wing Commander or the Pennsylvania Wing Director of Safety will report the accidents or incidents immediately to the Region Commander, Col Dan LeClaire at 207-344-9088 and the USAF/ NELC CC Lt Col Richard Bundargen at 609-562-5889.

OFFICIAL

//Signed

Barry Metz, Lt Col. CAP
Director of Safety, PA Wing

//Signed

Sandra Brandon, Col. CAP
Commander, PA Wing